**Chatfield Public Library Board of Trustees Regular Meeting Agenda**

**February 6, 2025**

**7:00pm at the Chatfield Public Library**

I.         Call to Order

II.       Approval of [January Board Meeting Minutes](https://docs.google.com/document/d/1NRH5GKs9n_n8bhqPjAT67dxccLU-7MfKKGnZxbGvK98/edit?usp=sharing)

III.      Budget Review

a.        January Budget Report (not available yet)

IV.      Old Business

a.        Library Fund and Investment Discussion

1. [Board Request from January Meeting](https://docs.google.com/document/d/1CC-l-E83dNW4Qmob8DUcQY-YwSAfI_rSAGsm8lvmV9w/edit?usp=sharing)
2. [Memo from Michele Peterson](https://drive.google.com/file/d/1klUMXxP53h9B407ny1_PM3oMfZ-uZg34/view?usp=sharing)

b.        Review of [Endowment Fund Policy](https://chatfieldpubliclibrary.org/about-us/policies/endowment-fund-policy/)

V.       New Business

a. Annual Meeting Tasks

1. Set day and hour of regular meetings
2. Elect officers (Pres, V.P., Sec., Treas.)

b.        [Strategic Plan](https://docs.google.com/document/d/1rLuo-0niN32PzlgsH-RwatKtN0GcpK3fCATEadOROEc/edit?usp=sharing) approval

c. Step increase recommended for Sheila Erickson (1 year anniversary)

d. Furnace Replacement

1. [Note from SE Mechanical](https://docs.google.com/document/d/1ff7V8b0i2rJUl9dsOQ0c-kqlmrgIqn4K-itn9YO3sSo/edit?usp=sharing)

2.   Price [Quote](https://docs.google.com/document/d/154QfEFcpjRmk1uBWPB1voup2mVaYg0uX/edit?usp=sharing&ouid=116496623585241175818&rtpof=true&sd=true)

VI.      Roundtable

VII.     Adjourn

VIII.    Upcoming Meetings :

1. Library Board, March 6, 2025
2. Library Board, April 3, 2025